

GOVERNMENT OF ASSAM  
OFFICE OF THE DIRECTOR OF SECONDARY EDUCATION::ASSAM:  
KAHILIPARA: GUWAHATI::19

No. GB-EST/Guideline/Principal/3/2013/117,

Dated Kahilipara 23<sup>rd</sup> June, 2016.

O R D E R

Rule 12 and Rule 13 of the Assam Secondary Education (Provincialised) Service Rules, 2003 as amended in 2012 enumerates the selection of Principals of Higher Secondary Schools.

Rule 13(2) states "on receipt of applications from eligible candidates the School Selection Committee as constituted under Rule 8(4) after scrutiny of the applications, shall hold an interview and prepare a panel of names of three candidates on the basis of qualities such as leadership skills, administrative ability, integrity and commanding personality". The above Rule says that selection will be based on (i) Leadership skills, (ii) Administrative ability and (iii) Integrity.

To give the selection an objectivity and to maintain a record for future in case the selection comes under scrutiny, it is hereby decided that the School Selection Committee will award marks to each candidates interviewed as under:-

Total Marks = 15

Leadership Skills = 5 Marks	Administrative Ability = 5 Marks	Integrity = 5 Marks and ACR
Based on the result of HSLC/AMH/HSSLC of current year (2016) and last year (2015) of the school in which the person is working at present. The candidate will produce the result sheet duly certified by the Principal of the institution where he/she is presently serving.	Based on the Awards, Honours begotten by the candidates, Schools, its students, Teachers in Academic, Sports, Social Cultural events organised in State or National level by any organisation, Government or Private. His/Her participation in academic events/seminars. Articles contributed by him/her in Magazines and Journals/Newspapers/Periodicals on academic matters. A Certificate will be produced by the candidates duly certified by the Principal of the school where he/she is serving. Innovative work done by the Teacher/candidate in his/her school to improve the teaching.	Based on the facts - (i) whether the candidate was punished by Appointing Authority during last 5 years; (ii) whether any Departmental Proceeding is pending against the Government servant at the level of Inspector of Schools or Director of Secondary Education - A self declaration may be obtained; (iii) ACR of last three years, by Inspector of Schools:- - For Excellent & Outstanding - 3 marks - For Very Good - 2 marks - For Good - 1 Mark.

**Note :**

- (1) Master Degree from institutes not recognised by the UGC not to be accepted.
- (2) B. Ed Degree from institutes not recognised by NCTE not to be honoured. B.Ed Degree from CMJ University, Bharatiya Sikshan Parishad, Naba Bharat Siksha Parishad etc not to be recognised.
- (3) As per Government Notification No. ASE.51/2011/3, dated 19.09.2013, Inspectors of Schools is the Reviewing and Accepting Authority for Post Graduate Teachers and Graduate Teachers.

Sd/- (Sri B.L. Sarma, ACS)  
Director of Secondary Education  
Assam, Kahilipara, Guwahati-19

Memo No. GB-EST/Guideline/Principal/3/2013/117-A,

Dated Kahilipara 23<sup>rd</sup> June, 2016.

Copy to:-

1. The Principal Secretary to the Government of Assam, Education Department, Dispur, Guwahati-781006 for favour of information.
2. The Secretary to the Government of Assam, Education (Sec) Department, Dispur, Guwahati-781006 for kind information.
- ✓ 3. The Inspector of Schools (All) ..... They shall inform the School Selection Committees to adhere to the above while interviewing candidates and keep the record for production.
4. Guard File.

  
Director of Secondary Education  
Assam, Kahilipara, Guwahati -19